



CUSTODIAN

Job Code: 466ABE
Bargaining Unit: 12
Effective Date: 12/29/2009

Description of Work

General Statement of Duties

Performs a full range of cleaning and custodial work in an assigned area; and performs related duties as required.

Supervision Received

Works under the immediate supervision of the Custodial Engineer in charge.

Supervision Exercised

None.

Typical Duties Performed

The listed examples may not include all the duties performed by all positions in this class.

Sweeps, dust mops and wet mops hallways, floors and stairs; mops, strips, seals and waxes floors; operates industrial buffers and scrubbing machines; vacuums and shampoos carpet using powered cleaning equipment.

Cleans washroom walls, floors, titles and fixtures; replenishes washroom supplies including towels, soap, tissue and sanitary napkins.

Carries large containers of trash and garbage to central disposal area; carries boxed supplies from storeroom to other parts of building.

Sets up and disassembles lunchroom tables and chairs.

Cleans debris and waste matter from clogged drains and toilets.

Washes walls and furniture with industrial wall-washing and furniture-washing machines.

Operates gasoline-powered snowblower and manual tools to remove snow and ice from sidewalks and other paved surfaces; spreads sand and salt; mows and trims grassy areas surrounding building, using powered and manual mowing equipment.

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Typical Duties Performed (continued)

Cleans swimming pool floors using hand and powered tools.

Patches broken windows; repairs and/or replaces window shades.

Replaces light bulbs, fluorescent tubes, fuses and washers.

Knowledge, Skills and Abilities

Working knowledge of general housekeeping and cleaning techniques.

Some ability to read, write and to follow simple oral and written instructions.

Working ability to use powered mechanical equipment including lawn mowers, snowblowers, buffers and scrubbers.

Ability to endure sustained periods of physical activity.

Ability to perform work requiring continuous standing and frequent walking.

Ability to safely lift objects of varying weights ranging from continuously for weights up to 15 pounds, frequently for weights up to 30 pounds, occasionally for weights up to 50 pounds and rarely for weights above 50 pounds.

Ability to push and/or pull up to 110 pounds occasionally.

Ability to climb stairs frequently and ladders occasionally.

Ability to occasionally balance, stoop, kneel, crouch and crawl.

Ability to frequently perform fine hand motion skills and grasp objects and to perform repetitive arm motions.

Minimum Qualifications

Good physical condition.