

**SAINT PAUL FEDERATION OF EDUCATORS  
PROPOSAL #21  
OCTOBER 26, 2023**

**Licensed Contract  
SCSP Contract  
EA Contract**

**Site Councils**

**Shared Decision-Making Vision.** The purpose of shared decision-making is to create a climate in the schools where the educators, parents, administration, students (at the high school level), and other community participants working together share the responsibility and accountability for school improvement, better student performance, increased satisfaction among professional educators, greater involvement by and with parents, and stronger support from the community.

**School-Level Site Councils.** Site Councils shall be the primary governing body for each school. These councils provide overall coordination of site decision-making. The Site Council shall ensure inclusive representation in decision-making in critical areas, including but not limited to staff development, instructional leadership, budget and staffing.

**Committee Composition.** Membership shall be comprised of four major constituencies, with a minimum of 8 members. The number of core members may increase with approval of the committee. Members are asked to serve two-year terms.

- Three parents/community representatives who are not employees of the school selected by the parent group, if no parent group exists, then by nomination from parents at the site;
- The school principal;
- Three SPFE bargaining unit members selected by SPFE;
- One additional building staff member selected by the building staff
- Secondary sites will have a student representative

**Decision Making**

- Consensus, whenever possible, shall be a primary goal.
- If consensus cannot be reached, decisions on the matters set forth be made by majority vote. In order to be resolved by vote at the meeting council members

should have sufficient time to review and talk to stakeholders about the matter at hand.

- The vote required shall be a majority of those committee members present at the meeting. No meetings or decisions will be made without at least a majority of the Site Council elected leaders present. This must include at least one parent/community representative.
- The site administrator shall ensure that all policy decisions of the Local School Leadership Council are written and distributed to school staff, parents/caregivers, and community members.

### **Elections**

- Election for site-based leadership council for SPFE members at a building site shall be run through a democratic process established by SPFE.
- Elections shall occur during the first month of the school year by secret ballot among all attending eligible voters.
- The nominees who received the greatest number of votes are to be declared elected, with the two who receive the next greatest number of votes elected as alternates.
- Nominations are to be submitted in writing two working days prior to the election. Nominations shall be either submitted by the nominee or with the written consent of the nominee.
- SPFE members who serve on the Site Council will be credited with fulfilling one (1) of their four (4) principal-directed monthly meetings.

### **Election of parent/caregiver:**

Voter eligibility for parent/caregiver/community member elections shall be based upon any one of the following criteria: Parents/caregiver of a pupil attending the school, including natural or adoptive parent, legal guardian, or other person having primary responsibility for the support and welfare of the student

Parents/Caregivers shall only put forth for nomination at the school their student attends.

SPFE members of the District Nominations: SPFE Members with a child enrolled at a District school other than the school to which they are assigned may nominate themselves to serve as a parent at their child's school as long as the SPFE Member's name on the parent ballot clearly states that they are serving as a current employee of to the District and state the position in which they are serving- e.g., "Jane Doe (currently employed as a teacher at another District location)."