

## **General Checklist for PSEO**

Most schools have their own checklist on college website

**Step 1 Research and apply directly to the college on-line.**

**Step 2 Meet with your counselor to discuss graduation requirements.**

**Step 3 Gather the following documents for each school:**

- A. High school transcript, see C. Zepeda in the counseling office.
- B. PSEO Notice of Student Registration form signed by you, your parent, and your high school counselor. This form is available on the Highland Park counseling website.

**Step 4 Gather any other documents you might need for the specific college. Check colleges website for specific requirements for PSEO. Examples might include:**

- A. Test Score (Accuplacer, MCA, PSAT, ACT/PLAN)
- B. Writing Sample
- C. Book Contract
- D. Balance Sheet

**Step 5 Submit all information to the college before the deadline!**

**Step 6 Meet with your counselor to discuss graduation requirements.**