



Independent School District 625
360 Colborne Street
Saint Paul, MN 55102-3299

SPPS Online School
740 York Ave, Saint Paul, MN
55106

Phone: 651-325-2588 [Website: https://www.spps.org/onlineschool](https://www.spps.org/onlineschool)

SPPS 9-12 Attendance Policy 23-24

Students in the OHS are expected to engage in class on a daily basis. However in an online school the ability to meet this requirement does not have to fall within a structured day. Students have access to required work in schoology 24 hours per day/7 days per week. Many students complete work on a non-traditional basis due to life responsibilities such as holding a job, responsibilities to care for family members, or just being more successful with an alternative schedule. The OHS Key driver needs to reflect our belief that “With flexibility comes responsibility!” Students who complete work on the weekends, at night, or during the day need to be held to a standard of attendance reflecting success in their course work.

We do have an OHS Master Schedule in Campus reflecting a master scheduling approach for 2023-2024 with daily check-ins with CREW advisors required. Student attendance at the class level is defined by a students master schedule

Daily CREW attendance and check-ins is required for **all** students. Attendance by period will depend upon student engagement and/or participation in synchronous sessions and or asynchronous work completion. Students will have the opportunity to earn a more flexible attendance approach through meeting school expectations regarding engagement in course work and CREW. Successful daily student attendance can be accomplished through the following:

- Successful Attendance #1:



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- Students attend CREW daily and/or communicate effectively with their CREW Leader
- Students maintaining a course percentage **above 50%** in their courses will be considered in attendance for each scheduled course daily.
- Successful Attendance #2:
 - Students attend CREW Daily with assigned CREW Lead
 - If a student has a course percentage **below 50%** they will be expected to attend synchronous sessions with their assigned teacher in order to be considered present for each individual course **below 50%**.
 - Course teachers will record synchronous attendance for each student. Students who do not attend a synchronous lesson are **below 50%** will be considered absent and the teacher will record absence as unexcused.