

Hamline Elementary School 2023-2024 Family Engagement Plan

At Hamline Elementary, we believe that “College and Careers begin in Kindergarten,” and in partnership with families, Hamline University, and the larger community, students can and will reach their potential.

The Family Engagement Plan (FEP) is organized into four impact areas. We will be working together this year to build positive and goal-oriented relationships in each area. Families and staff at school developed this plan together.

Welcoming Environment	
<p>Our school has staff member(s) available for families to discuss this plan and ask questions</p>	<ul style="list-style-type: none"> ● Full Service Community Schools Resource Room staffed by parent volunteers, Hamline University partnership staff, and a family resource coordinator. ● Principal: Kristin Reilly ● Family Liaison: Karen McCauley ● OEL Partnership Coordinator: Hannah Hurry
<p>Our school communicates with families in many ways.</p>	<ul style="list-style-type: none"> ● All student work, classroom newsletters and important papers come home in a weekly folder. Student work and teacher communication is also accessible on Seesaw & Schoology. ● Additional district and school information is available in our Family bi-weekly newsletter, on our school’s website hamline.spps.org, on Facebook, Twitter, and robo calls, emails, and text messages from the Principal. ● We welcome parent calls, emails and visits, as well as parent volunteers. ● The Hamline PTA (Family Group) is open to membership, no fees required. This team meets monthly.
<p>The achievement gap, or rather the “opportunity gap,” between students of color and white students in Saint Paul Public Schools is unacceptable. Our school is working to change practices and systems by identifying the barriers that make it harder for students of color to succeed and for their families to support their learning.</p>	<ul style="list-style-type: none"> ● For more detailed information about our work on racial equity, contact: Principal Kristin Reilly ● Hamline Elementary works to build a culturally responsive learning community by examining school wide systems from an equity lens. ● Student voice in school culture and climate is a priority. Student groups are encouraged to ask questions and provide feedback on school rules and the culture of the school. ● Our partnership with Hamline University, brings university students into classrooms every week to provide tutoring support, mentoring, enrichment through academic pairings with university departments, as well as frequent campus visits that expose elementary students to higher education. Students at Hamline see themselves belonging to a college campus. ● Hamline’s Inquiry-based learning approach is a culturally responsive learning model that places students at the center of their learning and is rooted in curiosity, asking questions, and following an active path in pursuit of knowledge. Students take

	<p>the lead in their education, following their own sense of wonder, the curriculum becomes more individualized and relevant to them.</p>
<p>Transitions between schools can be challenging, and we work to help families as their children start and leave our school.</p>	<p>For new students and families, we support the transition by:</p> <ul style="list-style-type: none"> ● Inviting prospective families to the January Showcase/Open house and offer school tours at the families’ convenience. ● Offering Pre-K and Kindergarten families a May Orientation Night/Open House. ● Inviting all families to the August Open House/Meet Your Teacher afternoon. ● Inviting all Pre-K families to a day where they can experience a day in the life of their student to understand more about the PreK experience. ● Inviting all PreK families to observe a Kindergarten classroom and talk with current parents about transitioning to Kindergarten with the OEL Partnership Coordinator. <p>For students and families moving to the next school in their pathway, we support the transition by:</p> <ul style="list-style-type: none"> ● Organizing classroom visits to Murray Middle School where students can participate in tours, shadowing, and panel discussions. ● Invite Murray Middle School to participate in our Showcase/ Open House Event to talk with 4th and 5th grade parents about middle school.

Family Partnerships	
<p>Our school-parent compact establishes the shared responsibility for student success between the school, families, and students. Families and teachers work together to develop the compact.</p>	<ul style="list-style-type: none"> ● Copies of the compact are available: at the August Open House, Annual Title 1 Meeting, in the main office, and in the Family Room. Copies of the compact will be uploaded to the SCIP and school website. ● The compact will be updated: Fall 2023 ● The compact is updated through a collaborative effort which includes families and staff.
<p>There are many opportunities for families to build connections to the school and to each other.</p>	<ul style="list-style-type: none"> ● Title I Annual Meeting where we will share information about school programs: Fall 2023 ● Opportunities for family involvement include: Fall Open House, monthly PTA(Family) meetings, Spring Festival, monthly PBIS assemblies, grade level performances/events, fund-raising events, affinity groups, January Showcase/Open House, Inquiry Fair, “Coffee with the Principal” and community meetings.

	<ul style="list-style-type: none"> ● National African American Parent Involvement Day (NAAPID) will be on February 12th 2024, All families are invited to spend time in their child’s classroom, eat lunch with their child, and attend special programming. Families are also invited to help in the planning. ● Several teachers participate in the Parent Teacher Home Visit Project. ● Family Resource Room that provides resources and other ways to meet family needs and create partnerships. ● PreK “Take Your Parent To School” Days happen in the fall and spring. ● Families are invited to volunteer in the school and in the classroom.
<p>We work to make these meetings and events available for every family in the school.</p>	<ul style="list-style-type: none"> ● By family request, translation and interpretation services are available through SPPS central administration for conferences, meetings, events, newsletters, and any written material sent home from school. ● Childcare, food, and transportation can be made available at meetings and events. Many of our Family Nights and events are structured so that children and families can participate together. ● ELL teacher plans family nights to make sure all are informed around ELL programming and meets with ELL families during conferences.
<p>Our school supports families as advocates and provides opportunities for parent leadership</p>	<ul style="list-style-type: none"> ● Families with concerns about their child’s learning should contact their child’s teacher and work together to develop a plan and monitor progress. The principal and other professional staff are available to assist with the process as needed. ● Staff receive professional development about working with families through Equity Training, Professional Learning Communities (PLC’s), and the Teacher Home Visit Project. Using memos, staff meetings, text messages, and e-mails, the principal provides information for conducting effective parent-teacher conferences. ● All families are invited to ask questions, share their ideas, and help plan for the future by attending PTA meetings, sharing comments and concerns electronically to the PTA, participating

	<p>on the Hamline Elementary Community Engagement Committee, or communicating through Facebook, text, email. Families are invited to join and lead committees about various school issues and plan events which strengthen the connection between families and school.</p> <ul style="list-style-type: none"> ● The Hamline Elementary Community Engagement Committee provides structure promoting advocacy and support on relevant school/community topics for all families.
<p>Parent Seminars provides the foundation of parents' information and skills for becoming more involved in our school.</p>	<ul style="list-style-type: none"> ● Parent Seminars: To be determined.

Teaching and Learning

<p>Our school shares information about state standards, assessment, and student achievement with families in multiple ways</p>	<ul style="list-style-type: none"> ● Access to the Report cards and progress reports will be disseminated at conferences. ● Parent-Teacher conferences are held in the fall and spring. ● Parents are encouraged throughout the year to work with students and teachers to develop an academic plan that meets their students' needs. ● Students will be encouraged to have a leadership role in their learning. ● Teachers will discuss the student's reading level and share any performance concerns with families at conferences. Teachers also share the student's reading level with the individual student and set goals to increase student ownership. ● Teachers will contact parents via phone calls, texts, notes home, and emails with specific concerns or progress updates, and discuss plans and strategies of how families can support their child's learning at home. ● Inquiry Night Showcases, held in May, offers families the opportunity to explore math, science, and art in action and how it connects to everyday life. This night will showcase student Inquiry work that has been created throughout the year. ● Teachers provide specific suggestions in newsletters to help support and strengthen classroom learning.
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	<ul style="list-style-type: none"> Teachers will provide educational links and other information that would be helpful for their child’s learning via their classroom newsletters, classroom website, Seesaw, Schoology, etc.
<p>Our school will engage families in Personalized Learning as a key strategy to accelerate student achievement, as these changes come to our school</p>	<ul style="list-style-type: none"> Parent log-in information can be accessed at spps.org/onestop or by asking the school clerk. (One Stop is an online tool for families to update information and access district happenings.) We will engage families in personalized learning focused on reading and math by offering technical support and workshops to help learners and their families. We will support personalized learning by giving each student an iPad to use during the school day. We utilize Schoology and Seesaw to connect with families as well as show evidence of student work.
<p>Many before- and after-school enrichment and support opportunities are available for students</p>	<ul style="list-style-type: none"> We offer EDL (Extended Day Learning) which extends learning beyond the school day. Enrichment includes music enrichment Lego Robotics, art, technology and other topics students are interested in. Rec Check is an after school program that offers classes around art, archery, gardening to name a few.

Community Partnerships	
<p>Our school develops community partnerships to provide additional support for students and their families</p>	<ul style="list-style-type: none"> Hamline University provides a unique partnership with Hamline Elementary. The Hamline to Hamline Collaboration offers paid classroom tutors, volunteer mentor opportunities, student teacher placements, a collaborative newspaper called Snelling Connections, academic pairings between University departments/organizations and elementary classrooms such as pairing with the Hamline Law School to produce a mock trial. We also partner with 3M, Mobile Menders, The Bakken, Mad Science, the Science Museum of Minnesota, Science for Scientists, the St. Paul Public Library, the St. Paul Fire Department, the Saint Paul Police Department, Allina Health, Kirby Eye Mobile, Phillips Eye Institute, Health Partners, Children’s Dental Clinics, Metro Social Services, Hancock Recreation Center, Hamline Church, Hamline Midway Elders, Central Baptist Church, Neighborhood Works, and The Learning Garden (<i>aka Hamline Child Development Center</i>). Collaboration with the Hamline-Midway Early Learning Coalition (HMELC)

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| | <ul style="list-style-type: none">• Hamline Elementary will continue to develop our full service community school model. |
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This plan is available as part of our school’s SCIP, or School Comprehensive Improvement Plan at scip.spps.org, is on our school website at <https://www.spps.org/hamline> and printed copies are available in the office and in the Family Room. We welcome family comments and suggestions.