



Price Sheet

Print, Copy & Mail Center
 1930 Como Ave., St. Paul, MN 55108
 Office: 651-603-5017
 Web: printcenter.spps.org
 Email: printcenter.orders@spps.org

Listed prices are for *one printed side of one sheet of paper*
 (unless otherwise designated)

Description	Paper Sizes			
	<u>8.5 x 11</u>	<u>8.5 x 14</u>	<u>11 x 17</u>	<u>12 x 18</u>
FULL-COLOR on quality white paper Quantity 1 – 499 Quantity 500+ Add .01 - .03 for 70# text, cover stock or glossy stock	.19 .16	.20 .18	.22 .20	.23 .21
BLACK INK & 1 OR 2-COLOR INKS:				
STANDARD WHITE 20# paper, <i>black ink</i> <i>2-ink colors</i>	.03 .055	.035 .065	.045 .075	.06 .115
QUALITY WHITE text weight text weight: 60# and 70# text weight: 80# and 100#	.055 .055 - .065	.055 .07	.065 - .085 .08 - .10	.075 - .105 .09 - .12
PASTEL 20# Recycled PAPER Colors available: blue, green, yellow, pink, ivory, tan, orchid, light orchid, cherry, gray, salmon, buff, gold	.035	.045	.05	
ASTROBRIGHT 60# PAPER, black ink Colors in stock: lunar blue, neptune blue, celestial blue, terra green, gamma green, solar yellow, lift-off lemon, pulsar pink, planetary purple, cosmic orange, orbit orange, orbit orange, re-entry red, rockred, plasma pink, galaxy gold	.04	.055	.065	
COVER STOCK, 65#, 80#, 100# White, <i>black ink</i> White <i>2-ink colors</i> Pastel colors, 65# <i>black ink</i> Astrobright color, 65# <i>black ink</i>	.045 .08 .05 .065	.065 .12 .07 .085	.085 .17 .09 .105	.12 .23 .20
CARBONLESS (NCR) paper, black ink Colors (white, yellow, pink, gold, green, blue)	.075	.085	.095	
* STATIONERY letterhead	.05			
* STATIONERY envelopes	.095			
ENVELOPES: regular white, window, security <i>Black ink</i> <i>2-ink colors</i>	Size: #9 .085 .15	#10 .09/.095/.10 .17	<u>A-2</u> .20 .35	<u>A-6</u> .25 .45
BUSINESS CARDS	Quantity: <u>100 cards</u> 14.50	<u>250 cards</u> 17.00	<u>500 cards</u> 22.50	<u>1,000 cards</u> 29.50
BANNERS / POSTERS: Grommets: .60 each	Material: <u>Paper:</u> Economy 4.00 sq.ft. Premium 5.00 sq.ft.	<u>Vinyl</u> 6.25/sq.ft	<u>Canvas</u> 7.00 sq.ft	<u>Laminating</u> <u>1.25 sq. ft.</u> <u>Foamcore</u> 1.25 sq.ft

Contact our office for a quote for your special project, if you would like to review paper stock options, or to review printing samples. We are happy to help in any way to ensure the success of your project. Thank you. We appreciate your patronage.

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Collate (put pages in order)	.015
Fold (trifold, quarterfold, half fold)	.015
3-hole drill (punch)	.015
Staple (corner, 2 on the side)	.015
(Above services will incur a \$5.00 set-up charge)	
Right-angle fold	.02
Saddle stitch (staple in the fold)	.02
Perforate or score	.03
Perfect binding (book binding)	.50 ea. book
(Above services will incur a \$10.00 set-up charge)	
Spiral and coil bind	.60 ea. book
Pad (glued at top like notepads)	.60 ea. book
(NO set-up charge for these services)	
\$5.00 minimum on all bindery/finishing plus set-up fee	

Mail Processing

Addressing	.03
Inserting (in envelope)	.017
Tabbing (1 wafer)	.017
Tabbing (2 wafers)	.03
Delivery to Post Office	23.00
(Above services will incur a \$5.00 set-up charge)	

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