SPPS Parent Guide to Schoology

Welcome to Schoology! This guide will help parents and guardians understand what Schoology is and how to use it. You can find out more at the Schoology Help Center website at support.schoology.com

What Is Schoology?

Schoology is an online Learning Management System that helps you stay informed about your student's classes, assignments and grades. You can use Schoology to:

- View your student's Courses and Groups
- View your student's upcoming, current and overdue assignments
- Monitor school and course announcements
- Stay involved in your student's education

How to Access Schoology

- Go to spps.org/onestop and click on Schoology.
- Use your One Stop username (g######) and password that you received in the mail to log in.
- If you don't have your One Stop username, contact your school's front office for assistance.

Using Your Parent/Guardian Schoology Account

Viewing your child's activity
Click on the dropdown menu arrow in the upper-right corner of your account next to your name. Select your child's name to view account activity.

Home
Both parents and students have separate Home Pages. Similar to Facebook, the Home Page is the first place a user lands after logging in to Schoology. Here, you'll see all events, activities or updates that have taken place.

Courses
Here you will find all your child's academic courses listed in a pull down menu.
Click on a course to see more information, details or assignments.

Groups
Groups are most often used for information, activities, or special interests. For example, your child might belong to an athletic team that maintains a Schoology Group. Groups do not issue grades.

Note: Guardians are only able to see their own student's Schoology account, **Courses and Groups.** They are not able to join other Courses or Groups, or post comments, or see other student information.

Navigating Student Schoology Accounts:

1   Use the left menu to quickly view specific information about your student's Schoology Activity:

    Summary: Click to see an overview of your student's courses and grades (Enrollments in the center column), or notifications about grades on individual assignments (Student Activity in the middle column).

    Grades: Review your student's grades for all courses.

    Mastery: If your student's school aligns materials to standards and learning objectives, you can check progress here.

    Calendar: Click to view a calendar of past and upcoming events and assignments. Events and assignments in the near future are also listed in the Upcoming column on the right.

    Messages: Parents do not have access to **Messages**.

2   Select **Enrollments** in the center column to see a list of your student's current courses, along with their grade. The grade may not be displayed while the course is in progress, as in the grade column for U.S. History in the sample above. Click on an individual course to see grades for assignments, tests, and discussions.

3   Here under **Groups**, you can see a list of your student's Schoology Groups. Groups can be used for a variety of activities, from school projects to extracurricular teams and clubs.

4   The **Recent Grades/Attendance** section displays your student's recent grade. **Attendance is not tracked in Schoology. Please refer to the One Stop Campus Portal link to check on attendance.**

5   The **Overdue** section displays a list of course materials your student did not turn in by the due date.

6   The **Upcoming** section displays a list of your student's upcoming assignments and events.