



Student Assistance Team Meeting Notes

MEETING DATE:

TEAM MEMBERS PRESENT:

SAT LIAISON:

Student Information

Student Name:

Grade:

DOB:

Teacher Name:

Identify the Problem

What is the primary concern:

Base line data (Need Numbers):

What has been done to address the primary challenge:

Tier 1- (what was done, what were the obstacles, what worked....)

Tier 2- (what was done, what were the obstacles, what worked...)

Problem Analysis

Student Strengths and Interests:

Relevant Educational Background: (Examples- Attendance, School Enrollment, Test Scores, Behavior Information. Data from SWIS, MAP, MCA, Grades,)

Parent Information:

Health Information:

Cultural Background: (Examples- home language, MLL Level, cultural sensitivity issues....)

Observational Data from SAT member: (if appropriate)

Based on the information we know about this child- the intervention should contain the following components- (use strengths and pieces we know already about learning and personality,)

Intervention Plan/Measurement

Intervention Plan Description -

Goal:

Materials needed:

Start Date:

Frequency:

Where:

Intervention Implementer:

Measurement System

What is the expected rate of progress for this intervention:

Data Collection System:

What will be recorded:

Frequency of data collection:

Who collects data:

Intervention Plan/Measurement

Intervention Plan Description -
Goal: Materials needed: Start Date: Frequency: Where: Intervention Implementer:
<p style="text-align: center;">Measurement System</p> What is the expected rate of progress for this intervention: Data Collection System: What will be recorded: Frequency of data collection: Who collects data:

Analysis of Intervention

Intervention 1:

Data Review Date:

Baseline Data:

Resulting Data:

Analysis: (Did we reach our goal?)

Intervention 2:

Data Review Date:

Baseline Data:

Resulting Data:

Analysis: (Did we reach our goal?)